



Spring 2019 EMPLOYER APPRECIATION...

Free Seat Authorization / Registration

For a limited time, Workforce Solutions is offering a “**Buy One, Get One Free**” promotion for area businesses to say “*thank you.*” To take advantage of this offer, any business planning to enroll an employee in a pre-selected class will be entitled to a second employee registration for the same class at no charge. It is important to remember that this offer is first come, first serve and subject to funds availability; therefore your free registration should be submitted promptly after the paying registration. We cannot hold a seat until the registration below is submitted and entered with the student-specific information. When limited funding expires, this promotion will end. This offer may be limited to two paying registrations accompanied by two free registrations per company, per class. If funding is still available within a week of the class, it is possible more than two free registrations per company may be allowed. Due to the funding source and its purpose, this offer is available only to businesses and not individuals.

Instructions

You may register the paying student using our online registration system (www.LFCCworkforce.com) or by phone, mail, or walk-in. Online registrations require credit card payment (VISA, MasterCard, Discover or American Express). Phone, mail or walk-in registration payments may be cash, check, company credit-card (VISA, MasterCard or American Express), or company invoice authorization. If you are opting to have your company invoiced, a signed letter of authorization on your company letterhead must accompany the initial registration with the necessary personal information. If you have a question about registration you may call our office at (540) 868-7021.

Use this form to register the second free seat by providing all the necessary student information below and **fax to our office at (540) 351-1560**. Incomplete or unreadable forms cannot be processed. The information requested below will be used to establish the unique identity of the registrant and accurately document their attendance at the class they are attending. You must use one form per free student.

IMPORTANT: If you are faxing this registration, the person and/or company submitting this **Free Seat Authorization/Registration** must contact our office (540-351-1524) to verify the receipt of the Registration. BOGO recipient should receive a Class Confirmation within 5 days of submission to confirm enrollment. If they do not receive a confirmation, call our office immediately.

Eligible Class

Check (✓) one. It must be the class that the first registrant is attending and currently registered to attend:

Disney’s Approach to Quality Service

MIDDLETOWN CAMPUS ▲ THURSDAY, MARCH 28, 2019 ▲ 8:30 A.M. – 4:30 P.M. ▲ \$495

PLEASE COMPLETE ALL SECTIONS BELOW AND **FAX TO (540) 351-1560**.

Company Information

NAME OF YOUR COMPANY/ORGANIZATION _____

LOCATION/DIVISION/DEPARTMENT _____ TODAY’S DATE _____

PAYING STUDENT’S FULL NAME _____

Free Student’s Personal Information (Do not use nicknames. Legal names only)

FIRST NAME _____ MIDDLE NAME _____ LAST NAME _____

FORMER OR MAIDEN NAME _____ BIRTH DATE _____ * LAST 4 DIGITS OF STUDENT’S SOCIAL SECURITY NUMBER _____

MAILING ADDRESS _____

TOWN/CITY _____ STATE _____ ZIP CODE _____

DAYTIME PHONE NUMBER _____ SEX: MALE FEMALE EMAIL _____

* This information is not required; HOWEVER, failing to provide your partial social security number could result in our inability to uniquely identify you and/or allow us to provide future verification that the student completed this training. All participants are asked to provide this information which will be protected.